



AHI Trustee Nomination Form 2025

Nominations for AHI Trustees must be made on this form,

issued on behalf of the Honorary Secretary,

and returned **by Friday, 19th September 2025** to

AHI Administrator, 25 Recreation Way, Sittingbourne, Kent, ME10 2RD.

Full name of Nominee:			Mem no:	
For position of: (tick box)	<input type="checkbox"/> Treasurer <input type="checkbox"/> Ordinary Trustee			
Home Address:				
Post code:		Tel/Mobile:		
Email address:				
Proposed by: (full name of Proposer)			Mem no:	
Signature of Proposer			Date	
Supporting statement from Nominee: (no more than 120 words)				
Declaration:	If elected, I am willing to be a Trustee of the Association for Heritage Interpretation and to serve on the Executive Committee.			
Signature of Nominee:			
Date:			

IMPORTANT - Please read the notes overleaf before completing this form.

Notes on AHI Trustee Nomination Form 2025

Background

With the creation of AHI as a **Charitable Incorporated Organisation (CIO)** on 21 September 2018, the arrangements for the election of AHI trustees are set out formally as follows:

- The Executive Committee consists of at **least six trustees**. There is no maximum number of trustees which may be appointed to the CIO.
- Trustees shall be elected to the positions of **Chair, Vice Chair, Secretary, Treasurer and Ordinary Trustees**.
- Each elected trustee position shall be for a term of three years.
- **Nominations are requested** for the position(s) of **Treasurer** and **Ordinary Trustee**.

Nomination Process

- All Nominees (i.e. those putting themselves forward for election as an AHI Trustee) must be either **an individual AHI member** (Student, Associate, Full, Fellow, or Honorary) or **the nominated representative of an AHI Corporate membership**.
- **All those proposing a member for election** as a trustee **must** themselves **be either an individual member or the nominated representative of a corporate member**.
- **All nomination forms must be signed by the Proposer**.
- **All nomination forms must be signed by the Nominee** to show his or her willingness to be appointed.
- Remember to complete all the boxes and provide a supporting statement.
- Send the **fully completed form** to the AHI Administrator, 25 Recreation Way, Kemsley, Sittingbourne, Kent, ME10 2RD. (Scanned copies sent by email to admin@ahi.org.uk will be accepted)
- The closing date for receipt of completed forms is **Friday, 19th September 2025**.

What happens next?

- As there is no maximum number of trustees who may be appointed to the CIO, all eligible nominations will be deemed as elected.
- The new committee will be announced at the AGM which will be held on **Thursday, 9 October 2025** between **08:30am and 09:15am** as part of the AHI conference being held at the **Holiday Inn® Cardiff City Centre, Castle Street Cardiff, CF10 1XD**.