



AHI Trustee Nomination Form 2021

Nominations for AHI Trustees must be made on this form,
issued on behalf of the Honorary Secretary,
and returned **by Friday, 5th November 2021** to

AHI Administrator, 25 Recreation Way, Sittingbourne, Kent, ME10 2RD.

Full name of Nominee:		Mem no:	
For position of: (tick box)	<input type="checkbox"/> Chair <input type="checkbox"/> Ordinary Trustee		
Home Address:			
Post code:		Tel/Mobile:	
Email address:			
Proposed by: (full name of Proposer)		Mem no:	
Signature of Proposer		Date	
Supporting statement from Nominee: (no more than 120 words)			
Declaration:	If elected, I am willing to be a Trustee of the Association for Heritage Interpretation and to serve on the Executive Committee.		
Signature of Nominee:		
Date:		

IMPORTANT Please read the notes overleaf before completing this form.

Notes on AHI Trustee Nomination Form 2021

Background

With the creation of AHI as a **Charitable Incorporated Organisation** (CIO) on 21 September 2018, the arrangements for the election of AHI trustees are set out formally as follows:

- The Executive Committee consists of at **least six trustees**. There is no maximum number of trustees which may be appointed to the CIO.
- Trustees shall be elected to the positions of **Chair, Vice Chair, Secretary, Treasurer** and **Ordinary Trustees**.
- Other than the first charity trustees, each elected trustee position shall be for a term of three years.
- Nominations are requested for the position of **Chair** and **Ordinary Trustee**.

Nomination Process

- All Nominees (i.e. those putting themselves forward for election as an AHI Trustee) must be either an individual AHI member (Student, Associate, Full, Fellow, or Honorary) or the nominated representative of an AHI Corporate membership.
- All those proposing a member for election as a trustee must themselves be either an individual member or the nominated representative of a corporate member.
- All nomination forms must be signed by the Proposer.
- All nomination forms must be signed by the Nominee to show his or her willingness to be appointed.
- Remember to complete all the boxes and provide a supporting statement.
- Send the completed form to the AHI Administrator, 25 Recreation Way, Kemsley, Sittingbourne, Kent, ME10 2RD. (Scanned copies sent by email to admin@ahi.org.uk will be accepted)
- The closing date for receipt of completed forms is by **Friday, 5th November 2021**.

What happens next?

- As there is no maximum number of trustees who may be appointed to the CIO, all eligible nominations will be deemed as elected.
- The new committee will be announced at or before the online AGM which will be held on **Wednesday 17th November 2021, at 09:00 hrs** as part of the AHI Conference Engage via Hopin.