



AHI Trustee Nomination Form 2017

Nominations for AHI Trustees must be made on this form,
issued on behalf of the Honorary Secretary,
and returned **by noon on Friday, 22 September 2017** to
AHI Administrator, 54 Balmoral Road, Gillingham, Kent, ME7 4PG.

Full name of Nominee:			Mem no:	
For position of: (tick box)	<input type="checkbox"/> Ordinary Trustee			
Home Address:				
Post code:		Tel/Mobile:		
Email address:				
Proposed by: (full name of Proposer)			Mem no:	
Signature of Proposer			Date	
Supporting statement from Nominee: (no more than 120 words)				
Declaration:	If elected, I am willing to be a Trustee of the Association for Heritage Interpretation and to serve on the Executive Committee.			
Signature of Nominee:			
Date:			

IMPORTANT Please read the notes overleaf before completing this form.

Notes on AHI Trustee Nomination Form 2017

Background

- 1) With the adoption of a **new constitution** on 13 March 2013, the arrangements for the election of AHI trustees are as follows.
- 2) The Executive Committee now consists of a maximum of **nine elected trustees** and **three co-opted trustees**.
- 3) Four of the nine elected trustees are elected to the posts of **Chair, Vice Chair, Secretary and Treasurer**. There are a further **five Ordinary Trustees**.
- 4) Each year, one-third of the elected trustees must retire (i.e. three). Trustees are elected for a three-year term, and one third of them must retire at each AGM.
- 5) At the 2017 AGM, Laura Sole, Ruth Coulthard and Kate Lindley, are retiring and seeking re-election with the support of the committee.
- 6) The committee appoints three trustees, one of whom has to retire each year. This year Philip Ryland is retiring and the committee have agreed to appoint him for a second three-year term at their next meeting.

Nomination Process

- 7) All **Nominees** (i.e. those putting themselves forward for election as an AHI Trustee) must be either an **individual** AHI member (Student, Associate, Full, Fellow, or Honorary) or the **nominated representative of a corporate** AHI member.
- 8) All those **proposing** a member for election as a trustee must themselves be either an **individual** member or the **nominated representative of a corporate** member.
- 9) All nomination forms must be **signed by the Proposer**.
- 10) All nomination forms must be **signed by the Nominee** to show his or her willingness to be appointed.
- 11) Remember to **complete all the boxes**, and provide a supporting statement.
- 12) Send the completed form to the AHI Administrator, 54 Balmoral Road, Gillingham, Kent, ME7 4PG. (Scanned copies sent by email to admin@ahi.org.uk will be accepted)
- 13) The **closing date** for receipt of completed forms is by **noon on Friday, 22 September 2017**.

What happens next?

- 14) If nominations exceed the number of places available there will be a ballot.
- 15) The results any election of trustees will be announced at the end of the 2017 AGM which will be held at 17.00 on Wednesday, 4 October 2017, in Inverness.